

Week Commencing 14th September:

Monday 14th September:

5.00-5.30pm, LVI Welcome Meeting (via Zoom)
5.45-6.15pm, UVI Welcome Meeting (via Zoom)
8.30-3.30pm, Form 4 Team Building Day (at school)

Tuesday 15th September:

5.00-5.30pm, Lower Kindergarten Welcome Meeting (via Zoom)
5.00-5.30pm, Form 5 Welcome Meeting (via Zoom)
5.45-6.15pm, Kindergarten Welcome Meeting (via Zoom)
8.30-3.30pm, UVI Team Building Day (at school)

Wednesday 16th September:

5.00-5.30pm, Form 1 Welcome Meeting (via Zoom)
5.45-6.15pm, Form 2 Welcome Meeting (via Zoom)



As our first full week draws to a close, we are all feeling a little bit more familiar with our new routines in school. It has been fantastic to see all our pupils settling in to their new classrooms so quickly and I know all our staff have been enjoying getting to know their new Form. It is clear, when I walk around school, that our pupils are certainly happy to be back and their smiling faces have certainly been a delight to see.

This week saw the first of our Zoom Welcome Meetings, Miss Slater & Mrs Hudson enjoyed meeting you all virtually and hope that the sessions were informative. Next week is busy with welcome evenings and the first of our Junior Form Team Building Days, led by Forest School and Outdoor education specialist Jack Cummings. Please watch out for information emailed out to all our junior pupils. Please take some time to read the important information in The Bulletin, particularly the summary of our updated Rewards & Sanctions policy for 2020 2021.

We hope you all have a well-deserved rest this weekend and enjoy some autumn sunshine.

Best wishes to you all from Mr N Saunders and all the staff.

F2-UVI Behaviour management of Low Level disruption

Use of chart in classroom

Positive Behaviour Rewards

All children from F2 – UVI have termly sticker cards and can collect special stickers from any adult in school. Every day the children start on green (1sticker) and can move up levels on the behaviour chart for each time they are awarded a positive behaviour sticker. At the end of each day the children are given the stickers to place on their cards- each new day the all the children start again from green.

Stickers awarded

Green =1

Light Blue= 2

Dark Blue =3

Purple =4

Pink =5

At the end of each academic term, children will be able to exchange their stickers at the sticker exchange shop for little reward prizes relevant to the level of stickers collected.

In addition, the children can also be awarded a Platinum badge for the collection of 200 stickers in an academic year. This will be awarded in assembly.

STICKERS AWARDED FOR POSITIVE BEHAVIOUR AND ENGAGEMENT IN SCHOOL DAY TO DAY LIFE

- Excellent table manners
- Opening doors
- Tidying up without being asked
- Setting a good example
- Sharing
- Saying please and thank you
- Sensible movement around school
- Extra effort and perseverance

This list is not exhaustive and any positive behaviour that are deemed worthy of reward will be noted and stickers given.

Sanctions for negative behaviour

- Disturbing other children
- Calling out
- Not getting on with work
- Deliberate messing with equipment
- Purposely making noise to gain attention
- Answering back or questioning instructions
- Swinging on chairs
- Reckless or aggressive play that could endanger or harm another child
- Deliberate coughing/spitting or making Covid19 related comments

All children start the day on Green.

Stage 1 Low level behaviour Managed by the teacher- verbal reminder of expectations

Strategy- child remains on green (or above if they have already received a positive move on chart the colour they are on)

Stage 2 (repeated low level behaviour in one lesson/playtime) Managed by the teacher

Strategy- child moves to yellow on chart even if they were on a positive level of chart and class teacher encourage and recognise effort to amend behaviour with move back to green on chart if no other incident in that lesson.

Stage 3 (continuous low level behaviour throughout several lessons/playtimes) Managed by class teacher with Deputy Headteacher Pastoral (DHP) support.

Strategy- child moves to orange- incident recorded in class behaviour log and child misses an amount of playtime that day (supervised by class teacher) equivalent to their age in minutes. If the child reaches this stage more than twice in the week the class teacher should notify DHP. Twice in one week would also mean parents are spoken to by class teacher – by phone or in person and child will be spoken to by deputy head pastoral at an arranged time during the same week.

Stage 4 (deliberate continued behaviour after all previous steps) Managed by DHP

Strategy- Child moves to red and is given a **demerit**– DHP contacts parents to request a meeting about behaviour with – via zoom or in person. Present class teacher, parent and DHP – child to be present at end of meeting. Incident recorded in class behaviour log and in whole school serious behaviour incident log. Removal of privileges will be determined with parents and class teacher and DHP this may include Behaviour Support Plan or through the use of a Focus Card with targets specifically designed to meet the needs of that child and which will help them make to make the right choices.

MANAGEMENT OF BEHAVIOUR THAT BYPASSES THE DEMERIT WARNINGS AND GOES STRAIGHT TO THE DEPUTY HEAD PASTORAL FOR IMMEDIATE DEMERIT

- Bullying (verbal/physical/cyber bullying)
- Swearing
- Fighting/Violence directed to another person
- Theft
- Deliberate damage of property belonging to schools or another pupil (vandalism/graffiti)

The above list is not exhaustive and the Senior Leadership Team have the right to authorise an instant demerit for any behaviour (including and outside those above) they deem to be unacceptable.

PROCEDURES- including serious behaviour that bypasses demerit system.

Step 1	Examples of behaviour	Consequences
1	<p>Low level negative behaviour.</p> <ul style="list-style-type: none">• Disturbing other children• Calling out• Not getting on with work• Deliberately messing with equipment• Purposely making noise to gain attention• Answering back or questioning instructions	<p>Managed by the teacher - verbal warning.</p> <p>Follows stages 1-3 of Low level disruption management. Parents informed at stage 3.</p> <p>Class and school behaviour log kept.</p>

	<ul style="list-style-type: none"> • Swinging on chairs • Reckless or aggressive play that could endanger or harm another child • Deliberate coughing/spitting or making Covid19 related comments 	
2	<p>Disruption in lessons: continuously repeated</p> <ul style="list-style-type: none"> • Disturbing other children • Calling out • Not getting on with work • Fidgeting or fiddling with equipment • Not having the correct equipment • Purposely making noise to gain attention • Answering back or questioning instructions • Swinging on chairs • Reckless or aggressive play that could endanger or harm another child • Deliberate coughing/spitting or making Covid19 related comments <p>In addition: behaviour that bypasses demerit warnings</p> <ul style="list-style-type: none"> • Bullying (verbal/physical/cyber bullying) • Swearing • Fighting/Violence directed to another person • Theft • Deliberate damage of property belonging to schools or another pupil (vandalism/graffiti) 	<p>Managed by teacher.</p> <p>Meeting with Deputy Headteacher Pastoral and/or Headteacher. Repetition to be referred to the Deputy Headteacher Pastoral for meeting with parents and Stage 4 Demerit</p> <p>Meeting with Deputy Headteacher Pastoral and/or Headteacher. for meeting with parents and Stage 4 Demerit</p>
3	<p>Behaviour that is: persistent or very disruptive; repeated swearing; truanting; vandalism/ graffiti; verbal/physical bullying, taunting using racist comments.</p>	<p>Meeting with Deputy Headteacher Pastoral and Headteacher and parents.</p> <p>May include- Behaviour Support Plan or the use of a Focus Card with targets/ Removal of privileges-Not allowed on trip (if relevant) Fixed Term Exclusion</p>
4	<p>In possession of drugs/alcohol. Abusive behaviour towards a member of staff; violence; bullying; using racist comments.</p>	<p>Fixed Term or permanent exclusion.</p>

Class Dojo

All parents must be connected to Class Dojo for each of their children in school. Form teachers will be sending important communications directly to parents on Class Dojo and for some forms, homework will be set here too.

If you are new to the school, or are having difficulties in logging in to Class Dojo, please email secretary@ladylanepark.co.uk with CLASS DOJO as the subject. We can send you a new link to connect.

Team Building Days

Please arrive at school at your normal drop off time on the day of your child's team building session. All children will be in non-uniform, please ensure that this is suitable for a full day out on the field – whatever the weather. Layers are best and a waterproof jacket is essential along

with warm hat and gloves. They will need a **packed lunch and snacks for the day** (please remember we are a nut free school) and a **water bottle**. If you would like School to provide a packed lunch for your child, please contact their Form teacher, in advance, through Class Dojo and this can be arranged.

Winter Flu Vaccination 2020 (Form 1 – UVI)

Please look out for the annual flu vaccination letter in your children's bags; it is important that you indicate whether or not you want your child to receive the flu spray in school. If you do want your child to receive the flu spray, please be aware that without the consent form the team will be unable to administer the spray. If you are not consenting to the flu spray, you still need to return the form with the NO box ticked.

Infant Folders

Unfortunately, we have currently sold out of infant folders. More have been ordered and we will let you know as soon as they are available.

Water Bottles

All pupils must bring a named water bottle in to school each day. Currently, we are not permitted to use the water fountains in school so it is essential that pupils have a drink with them. At lunchtime, we are also not permitted to have water jugs/glasses so pupils are taking their own water bottles in to hall. Pupils are able to refill their bottles through the day at one of the drinking water taps, but bottles should still be taken home each night for washing.

Temporary Change to Entry points for Lower Kindergarten & Form 2

On Monday 14th, Tuesday 15th & Wednesday 16th September ONLY we will be asking that all pupils in Form 2 are dropped off at the entrance to the Form 2 classroom at the back of school. All pupils attending Lower Kindergarten will need to be dropped off at The Gym entrance. We apologise in advance for this short-term change, please don't worry if you are not sure where the entrance is as your teacher will be on hand to help you.

The School Day – important reminders

Please endeavour to arrive promptly at your drop off/pick up points at the beginning and end of the day. If you have two or more children in school, it is imperative that you arrive at the earliest drop off time you have and then wait for the next Form to open.

We appreciate that this means waiting around a little bit, but this is the safest way for us to get all our pupils in to school. We ask that you stick to your specific drop off times, this way we can limit the number of pupils crossing bubbles. At the end of the day, we also politely ask that you arrive on time to pick up your children at their pick up point.

Of course, at times it is unavoidable to be running late at either end of the day. If you find that you are late in the morning and your entry point is closed, please do not leave children unattended, particularly at entry points that are around the back of school. Take your child to the main entrance where you should be able to find a member of staff.

Contacting your Form Teachers

Due to social distancing and staggered entry/exit times, we appreciate that it is sometimes challenging to have the opportunity to discuss pastoral issues with your form teachers. We have made the decision to continue using Class Dojo in school to enable more communication between yourselves and your child's teachers. If you have a question and/or concern, please do not hesitate to send a direct message from Class Dojo to your child's teachers and they will respond. Your child's form teachers are also able to answer general queries too, for example questions on uniform, start times etc.

Please note that staff will aim to respond to Class Dojo messages within 24 hours, between the hours of 8am – 4pm. Messages received after these times, will be address the following day (excluding weekends). If your query is of an urgent nature, please email secretary@ladylanepark.co.uk or phone the office.

Menu 14.09.2020

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Wholemeal 5 Veg Pasta/Tomato Sauce & Cheese Biscuit & Milkshake	Italian Baked Chicken/Quorn Potatoes, Carrots & Broccoli Chocolate Brownie	Chilli/Vegetarian Chilli Rice Carrot Cake	Gammon Steaks/Vegetarian Sausage Roll Herby diced potatoes, broccoli Marble Sponge & Custard	Fish & Chips Mushy Peas Fresh Fruit Salad